



**UTTARA BANK PLC.**  
**PURCHASE & PROCUREMENT DEPARTMENT (12<sup>TH</sup> FLOOR)**  
**HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAQ,**  
**MOTIJHEEL C/A, DHAKA-1000**

**INVITATION FOR TENDER**

01.	Procuring Entity	Uttara Bank PLC, Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Tender for procurement of Share Management Software for Uttara Bank PLC.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Bidders	<ol style="list-style-type: none"><li>Valid Trade License.</li><li>GIR/TIN Certificate.</li><li>Bin Certificate</li><li>The bidder must be the developer or developer's authorized supplier of the offered software. The bidder should be a legal entity and a registered company that have not been prohibited by Bangladeshi or international court(s) to enter into contracts. Should have at least 3 (Three) years experience in related business. &amp; submission of the related documents/certificates is mandatory.</li><li>The bidder has to provide experience certificate to the effect that the bidder has supplied the same kind of hardware to minimum 1(One) Bank and maintaining the same successfully</li><li>List of Corporate Clients along with the name of Contact person &amp; Telephone number.</li></ol>
05.	Price of Tender Document	Non-refundable Tk. 3000 /- (Three Thousand ) only in the form of Pay order favouring 'Uttara Bank PLC' for the tender schedule.
06.	Selling & Dropping place of Tender Documents	Uttara Bank PLC, Purchase & Procurement Department, 12 <sup>th</sup> floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money/Bid Security	BDT 50,000/- (fifty thousand) only in the form of Pay order favouring 'Uttara Bank PLC' from any scheduled bank of Bangladesh
08.	Last date & time for selling Tender Document	On or before 09/10/2024 during office hours.
09.	Last date & time for Tender submission	On 10/10/2024 before 02:00 p.m.
10.	Date and time for Tender opening	On 10 /10/2024 at 02:30 p.m. in presence of bidders or their representatives (if any).
11.	Special Instructions	<ul style="list-style-type: none"><li>The authority reserves the right to relax, change, or drop any of the terms and conditions of the schedule without any further notice.</li><li>Uttara Bank PLC reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tender without assigning any reason whatsoever.</li></ul>

  
**General Manager**

MD. RAPIQUE ISALM KHAN  
General Manager  
Purchase & Procurement Department  
Uttara Bank PLC.  
Head Office, Dhaka.

