



UTTARA BANK PLC.

PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC., Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Implementation of DigiCert EV Secure Site SSL Certificate for the Microsoft Exchange Server (Email) and Internet Banking Server of Uttara Bank PLC. for next 03(Three) years.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Tenderers	Photocopy of all the relevant documents should be submitted with the offer including: i. Valid Trade License, ii. GIR/TIN certificate, iii. The bidder has to provide experience certificate to the effect that the bidder has generated SSL Certificate from the Certified Authority (CA) at minimum 1 (one) Bank in Bangladesh. iv. Certificates of Reseller/Authorized Dealer/Supplier from the Manufacturer. v. List of Corporate Clients with Phone Number
05.	Price of Tender Document	Non-refundable Tk. 2000 /- (Two Thousand) only in the form of Pay order favouring 'Uttara Bank PLC' for the tender schedule.
06.	Selling & Dropping place of Tender Documents	Uttara Bank PLC., Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	BDT 30,000/- (thirty thousand) only in the form of Pay order favouring 'Uttara Bank PLC' from any scheduled bank of Bangladesh
08.	Last date & time for collecting Tender Document	On or before 19.11.2024 during office hours.
09.	Last date & time for Tender submission	On 20.11.2024 before 2:00 PM.
10.	Date and time for Tender opening	On 20.11.2024 at 2:30 PM in presence of bidders or their representatives (if any).
11.	Special Instructions	<ul style="list-style-type: none">The authority reserves the right to relax, change, or drop any of the terms and conditions of the schedule without any further notice.Uttara Bank PLC reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tender without assigning any reason whatsoever.


General Manager

MD. RAFIQUZ ISLAM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.

