



## UTTARA BANK PLC

PURCHASE & PROCUREMENT DEPARTMENT (12<sup>TH</sup> FLOOR)  
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,  
MOTIJHEEL C/A, DHAKA-1000

### INVITATION FOR TENDER

Date: 19.11.2024

01.	Procuring Entity	Uttara Bank PLC, Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	1) Supplying and installation of 01(one) no. new 7.0 KW (Inverter) Petrol Generator at proposed Uttara Bank PLC. <b>Araihazar Branch, Narayangonj.</b> 2) Supplying and installation of 01(one) no. new 7.0 KW (Inverter) Petrol Generator at Uttara Bank PLC. <b>Fulbaria Branch, Dhaka.</b>
03.	Procurement Method	Restricted Tendering Method (RTM).
04.	Eligibility of Tenderers	i) Should have completed minimum 03(three) nos. of similar nature of works within the last 03(three) years but total worth of each work should not be less than Tk.50 (fifty) thousand. ii) Should have valid Trade License, TIN Certificate and VAT Registration Certificate.
05.	Price of Tender Document	Nil
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC, Purchase & Procurement Department, 12 <sup>th</sup> floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of the total quoted amount in the form of pay order in favour of UTTARA BANK PLC., Head Office, Dhaka for each tender.
08.	Last date & time for selling Tender Document	On or before 27.11.2024 during office hours.
09.	Date & time for Tender submission	On 28.11.2024 before 2:00 PM.
10.	Date and time for Tender opening	On 28.11.2024 at 2:30 PM in presence of bidders or their representatives (if any).
11.	Special Instructions	i) Firms having prerequisite qualification may apply on their letter head pad to the General Manager, Purchase & Procurement Department, Uttara Bank PLC, Head Office during office hour. ii) Uttara Bank PLC reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.

  
MD. RAJIBUL ISLAM KHAN  
General Manager  
Purchase & Procurement Department  
Uttara Bank PLC.  
Head Office, Dhaka.

